

## **GAP Behavior and Incident Policy**

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**The Abernethy Garden Afterschool Program (GAP) strives to create an environment for children that is equitable, respectful, safe, and fun. GAP understands that the needs and behavioral solutions for each child are unique and will work to provide the best authentic resolution for individuals.**

**GAP will strive to ensure that inappropriate or unacceptable behavior is addressed in a timely, consistent, and fair manner for the well-being of each individual child as well as the group as a whole. Inappropriate or unacceptable behavior may include (but is not limited to):**

- **Physically or verbally threatening actions directed at another child or a teacher**
- **Disrespecting another child or a teacher**
- **Treating Abernethy School property, or another individual's property, with a lack of respect**
- **Profane or abusive language (does not have to be directed at another individual)**
- **Refusal to comply with a teacher's instruction or request**

**When behavior becomes unsafe, disruptive, or disrespectful toward other children and/or the teacher, or a child displays persistent unacceptable behavior that affects the safety of others, the GAP teacher will document the incident(s) using an Incident Report form. The form will include the teacher's observations, the guidelines presented to the child, and the solution agreed upon by the teacher and the child.**

**At the 3<sup>rd</sup> documented incident, the teacher will bring the behavior to the attention of the parent/guardian/caretaker.**

**At the 4<sup>th</sup> documented incident, the teacher will arrange a meeting with the child's parent/guardian/caretaker and a GAP program coordinator to discuss the behavior and re-evaluate the child's enrollment in the program.**

**At the 5<sup>th</sup> documented incident, the child's enrollment in the program will be terminated.**

**GAP will do everything in its power to maintain the enrollment of children so long as the environment is safe both emotionally and physically for all students and teachers.**

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By signing below, I verify that I have read the GAP Behavior and Incident Policy with my child, \_\_\_\_\_, and we agree to the policies outlined above.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Child's Signature: \_\_\_\_\_ Date: \_\_\_\_\_